



City of Hudson Job Description

Position Title: Maintenance Worker
Department: Public Works
Reports To: Public Works Lead Person
FLSA Code: Non-Exempt

POSITION IN BRIEF: Performs manual labor in the maintenance and construction of city streets and boulevards, storm sewers and ponds, parks and rights-of-way, and buildings; does related work as required.

The work of this class involves performing skilled work in the operation of various types of manual construction, equipment maintenance and general repair and maintenance tasks; Employees are responsible for operating equipment safely and efficiently. Work is performed under the general supervision of the Public Works Foreman/Lead Person and the Director of Public Works and Parks.

ESSENTIAL SKILLS AND JOB-RELATED EXPERIENCE NEEDED: Extensive knowledge of the following: methods and materials used in maintaining and repairing various types of road surfaces; the occupational hazards and necessary safety precautions of heavy equipment operation; the servicing of assigned equipment and of its adaptations and specialized uses; ability to operate heavy equipment; ability to understand oral and written instructions; alertness and willingness to learn.

SPECIAL QUALIFICATIONS REQUIRED OR DESIRED: Previous experience in performing general maintenance work and the safe and effective operation of heavy equipment is required, a high school diploma or equivalent degree.

Possession of a valid Wisconsin Class B Commercial Drivers' License with air brakes endorsement.

ESSENTIAL TASKS ROUTINELY PERFORMED

- Operate heavy equipment
- Maintain all equipment used
- Repairs and maintains streets, curb and gutter, sidewalks, storm sewers, traffic signals, street lighting, etc.
- Clears brush, rakes leaves, lays sod and mows grass
- Assist in the construction, maintenance, repair and cleaning of stormwater systems
- Assist with tree trimming operation; which may involve use of chainsaw and other tree trimming equipment
- Paints curb and gutter, crosswalks, posts, signs, etc.
- Plow and remove snow from roadways, alleys, trails, and sidewalks; Chemically treat roadways, parking lots and sidewalks using various vehicles and equipment
- Responds to emergency callouts for traffic lights, snow removal, flooding, accidents, etc.
- Attends safety training and seminars as required

The examples of work are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

PHYSICAL REQUIREMENTS IN PERFORMING THE TASKS LISTED: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Performs heavy manual labor and physically strenuous work on a routine basis. The performance of routine tasks requires a capacity to intermittently sit, stand, walk, climb, stoop, bend, and lift moderately heavy (25-50 lbs.) objects, may be required to lift heavy objects (50-100 lbs.) unassisted and larger objects (more than 100 lbs.) with assistance.

WORKING CONDITIONS UNDER WHICH TASKS ARE PERFORMED: Work is performed primarily in buildings, vehicles, and outdoor settings, in all weather conditions including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hazards associated with and including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils, paints, herbicides, pesticides and fertilizers.

The employee occasionally works near moving mechanical parts and in high precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and risk of electric shock.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EQUIPMENT OR MACHINERY USED IN PERFORMING TASKS LISTED: Will operate a variety of city machinery including but not limited to a dump truck, pickup truck, backhoe, snow plow, front end and wheel loader, street sweeper, grader, bobcat, skidsteer and lawn mowers (riding and push).

Will operate a variety of manual and powered hand tools and equipment such as shovels, picks, rakes, brooms, wrenches, hammers, screwdrivers, saws, drills, grinders, jack hammers, welders, torches, pumps, steamers, generators, compactors, PC's, calculator, communication radio and telephone.

DATE THIS POSITION DESCRIPTION WAS LAST REVISED:

August 2013