

**Agenda for a Regular Meeting of the
Finance Committee of the Common Council of the City of Hudson**
Monday, June 17, 2019
6:30 p.m.
Council Chambers of City Hall, 505 Third Street

1. Call to Order
2. **Discussion and Possible Action on Minutes from June 3, 2019**
3. **Discussion and Possible Action on Claims from June 17, 2019**
4. **Discussion and Possible Action on Regular Operators Licenses**
5. **Discussion and Possible Action on Temporary Operators Licenses**
6. **Discussion and Possible Action on Second Hand Jewelers License**
7. **Discussion and Possible Action on Amusement Device License**
8. **Discussion and Possible Action on Purchase of Street Light Poles, truss arms and bases from TAPCO**
9. Discussion and Possible Action on entering Closed session pursuant to 19.85(1)(c) considering employment, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility
 - A. Temporary Hourly Rate increase for Accountant position
10. Reconvene in Open Session
11. Discussion and Possible Action on Temporary Rate Increase for Accountant position
12. Items for Future Agendas
13. Adjournment

Rich O'Connor, Mayor

Posted in City Hall lobbies and emailed to Hudson Star 6-14-2019

Some agenda items may be taken up earlier in the meeting, or in a different order than listed. Upon reasonable notice, an interpreter or other auxiliary aids will be provided at the meeting to accommodate the needs of the public. Please contact the City Clerk at 715-386-4765, ext. 140.

Notice is hereby given that a majority of the Common Council of the City of Hudson, Wisconsin, may be present at the foregoing meeting. This may constitute a meeting of the Common Council pursuant to *State ex. Rel. Badke v. Greendale Village Board*, 174 Wis.2d 553, 494 N.W.2d 408 (1993), although the Council will not take any formal action at this meeting.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
CITY OF HUDSON, WISCONSIN
Monday, June 3, 2019

UNAPPROVED

Meeting called to order by Mayor Rich O'Connor at 6:35 pm.

PRESENT: Mayor Rich O'Connor and Alderpersons Bill Alms, Joyce Hall, and Randy Morrissette II.

ABSENT: None

OTHERS PRESENT: Cathy Munkittrick, Jim Webber, Alison Egger, Mike Mroz, Mike Johnson, Jennifer Rogers, Geoff Willems, Scott St. Martin, Sarah Atkins Hoggatt and others.

MINUTES: MOTION by Alms, second by Hall, to approve the minutes of the May 20, 2019, Finance Committee meeting. Ayes (4). MOTION CARRIED.

CLAIMS: MOTION by Alms, second by Hall, to recommend the payment of the following claims:

COUNCIL CLAIMS – May 20, 2019

Fund		A/P Amounts	P/R Amounts	Totals
100	General	211,930.72	137,684.74	349,615.46
280	Impact Collection	250.00		250.00
290	Room Tax & Comm Subs	235.30		235.30
310	Debt	594,961.54		594,961.54
451	2017 & 2018 Cap Projects	104,872.02		104,872.02
452	2019 & 2020 Cap Projects	57,207.50		57,207.50
620	Parking	4,674.99	568.99	5,243.98
630	Ambulance	8,034.75	20,984.50	29,019.25
640	Storm Sewer	2,172.18	4,358.03	6,530.21
860	Tax Agency	11,151.33		11,151.33
Totals		\$995,490.33	\$163,596.26	\$1,159,086.59

Ayes (4). MOTION CARRIED.

OPERATOR'S LICENSES: MOTION by Alms, second by Hall, to recommend approval of the issuance of Seven (7) Regular Operator Licenses for the period of June 4, 2019 to June 30, 2021 to: Samuel Allen, Greta Andrea, Michelle Brown, Tiana Hensel, Jaime Kelly, Paul Sparstad, and Christopher Strand contingent on payment of any outstanding debt owed to the City and successful completion of the background check and the issuance of Twenty-Eight (28) Operator License Renewals for the period of July 1, 2019 to June 30, 2021 to: McKenna Anderson, Melanie Balfanz, Cody Boesel, Jennifer Boesel, Sean Boesel, Logan Carstensen, Katie Cook, Jamie Erdman, Rachel Fox, Jennifer Gaffer, Tyrrell Gaffer, Jennifer Gibson, Cyndee Hunchar, Brian Hoyt, Michelle Klatt, Rochelle LaBlanc, Cyndee Lindgren, Chad Nieland, Melissa Nye-Barnier, Baldevbhai Patel, Hetalben Patel, Vipul Patel, Whitney Raska, Brandon Ruhoff, Rebecca Rock, Lauren Sanderson, Callie Sletten, and Edward Wolbank Strand contingent on payment of any outstanding debt owed to the City and successful completion of the background check. Ayes (4). MOTION CARRIED.

FINANCE COMMITTEE MEETING OF THE COMMON COUNCIL
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Monday, June 3, 2019

SECONDHAND ARTICLE DEALER LICENSE: Removed from Agenda.

TAXICAB LICENSE: MOTION by Hall, second by Alms, to recommend approval the issuance of the Taxicab License for the period of July 1, 2019 to June 30, 2020 to A Taxi/Hudson Tax contingent on receipt of the required certificate of insurance, receipt of taxicab inspection report for each of the six vehicles in operation, background checks, and payment of any outstanding debt owed to the City. Ayes (4). MOTION CARRIED.

TAXICAB DRIVER'S LICENSES: MOTION by Hall, second by Alms, to recommend approval of the Six (6) Taxicab Driver's Licenses for the period of July 1, 2019 to June 30, 2020 to: Frank Bolton, Mark Linton, Brian Lovejoy, Douglas Luchsinger, Joshua Nelson, and Otha Phillips contingent on a successful background check and payment of any outstanding debt owed to the City. Ayes (4). MOTION CARRIED

POLICE 2018 DODGE JOURNEY PURCHASE AND BUILD/EQUIP OF VEHICLES: MOTION by Morrisette, second by Hall, to recommend approval of the purchase of a 2018 Dodge Journey and the Build/Equip of vehicles. Ayes (4). MOTION CARRIED

WAGE RECLASSIFICATION OF THE CITY ENGINEER POSITION: MOTION by Hall, second by Morrisette, to recommend approval of the wage reclassification of the City Engineer Position. Ayes (4). MOTION CARRIED

NEW SALARY SCHEDULE: MOTION by Hall, second by Morrisette, to recommend approval of the new salary schedule. Ayes (4). MOTION CARRIED

FUTURE AGENDA ITEMS: None

ADJOURNMENT: MOTION by Morrisette, second by Hall, to adjourn at 6:46 p.m. Ayes (4). MOTION CARRIED.

Alison Egger
Finance Director



SUBMITTED TO: Finance Committee
 DATE: June 17, 2019
 SUBMITTED BY: Kathy Edwards, Accountant

COUNCIL CLAIMS - June 17, 2019				
Fund		A/P Amounts	P/R Amounts	Totals
100	General	480,815.88	110,557.65	591,373.53
235	Room Tax & Comm Subs	6,250.00		6,250.00
290	Police Donations	163.21		163.21
451	2017 & 2018 Cap Projects	259.50		259.50
452	2019 & 2020 Cap Projects	-2,845.00		-2,845.00
620	Parking	281,464.67	1,168.33	282,633.00
630	Ambulance	2,086.68	22,882.59	24,969.27
640	Storm Sewer	11,897.29	3,067.28	14,964.57
	Totals	\$ 780,092.23	\$ 137,675.85	\$ 917,768.08



SUBMITTED TO: Finance/Common Council
DATE: June 17, 2019
SUBMITTED BY: Karen Duchow, Deputy Clerk
REGARDING: Application(s) for Operator's Licenses

ISSUE:

Applications for Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance for renewals for 7 Regular Operator Licenses for the period of July 1, 2019 to June 30, 2021 to:

David Klatt
Donald Littleton
Anna Johnson
Greg Larsen
Jack Peltier
Nathan Roen
Mathew Ryan

Approve the issuance of 7 new Regular Operators Licenses for the period of June 18, 2019 to June 30, 2021 to:

Rylie Hayes
Gregory Marek
Carly Ottery
Ryan Schwechler
Matthew Shively
Alexis Stephens
Emily Stoner



SUBMITTED TO: Finance/Common Council
DATE: June 17, 2019
SUBMITTED BY: Karen Duchow, Deputy Clerk
REGARDING: Application(s) for Temporary Operators

ISSUE:

Applications for Temporary Operator's Licenses are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the licenses will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance of 7 Temporary Operators Licenses for the Hudson Booster Days Event Beer Garden which runs from July 4, 2019 through July 7, 2019.

Scott Cameron
Thomas Frank
Jessica Genske
Darlene Huehn
David Huehn
Dawnette Schmitt
Holly Schultz



SUBMITTED TO: Finance/Common Council

DATE: June 17, 2019

SUBMITTED BY: Karen Duchow, Deputy Clerk

REGARDING: Application for Secondhand Article Dealer

ISSUE:

Applications for Secondhand Article Dealers are on file at the City Clerk's office and are available for inspection upon request. If approved by Council, the license will be issued contingent upon successful completion of a background check and payment of any outstanding debt owed to the City.

STAFF RECOMMENDATION:

Approve the issuance for renewal of a Secondhand Article Mall/Flea Market Dealer to Abigail Page Antiques at the location of 503 2nd Street for the period of 7/1/2019 to 6/30/2021.



SUBMITTED TO: Finance/Common Council
DATE: June 17, 2019
SUBMITTED BY: Karen Duchow, Deputy Clerk
REGARDING: Application for Amusement Device

ISSUE:

The Clerk's office received application for one Amusement Device Owner's License for the period July 1, 2019 to June 30, 2020. The application is on file in the Clerk's office and the Clerk is in receipt of the Wisconsin Seller's Permit.

STAFF RECOMMENDATION:

Approve the renewal of the Amusement Device Owner's License to: William Lethert of Mendota Valley Amusement and 9 games contingent on payment of any outstanding debt owed to the City and completion of background check.

GT Live	Buffalo Wild Wings
Touch Tunes	Buffalo Wild Wings
Crane	Buffalo Wild Wings
Stacker	Buffalo Wild Wings
Touch Tunes	Green Mill
Toccata Spooky	Green Mill
Toccata Spooky 2	Green Mill
Toccata Spooky 3	Green Mill
Toccata Powerplay	Green Mill



Michael Mroz
Public Works & Parks Director
505 Third Street
Hudson, Wisconsin 54016
ph: 715-716-5746 5 fx: (715)386-3385

TO: Public Works Committee

FROM: Michael Mroz; Public Works Director

DATE: June 12, 2019

SUBJECT: Discussion and possible action on the approval to purchase street light poles, truss arms and bases from TAPCO in the amount of \$65,700.

BACKGROUND:

The City proposes to replace the remaining 48 street light poles located on Stageline Road beginning at O'Neil Road to Highway 35. This project is a continuation of the 2018 Stageline Road Light replacement project.

This item was budgeted and approved as part of the 2019 capital projects in the amount of \$105,000.00

Per the procurement policy, cooperative purchasing was used through the US Communities website. Quotes were received as follows:

- TAPCO (Us Communities Contract #2013-100) \$65,700.00
- GraybaR \$79,535.04

FUNDING SOURCE:

2019 Capital Projects Funds

STAFF RECOMMENDATION:

To proceed with the purchase of the street light poles, truss arms and bases from TAPCO in the amount of \$65,700.00.

NOTE: The remaining funds will be used for the installation and other parts for this project, which will need to go out for bid.