



City of Hudson Job Description

Position Title: Head Lifeguard
Department: Public Works
Reports To: Public Works Operations Manager
FLSA Code: Non-Exempt
Starting Pay: \$14.00/hr

POSITION IN BRIEF: Supervise, organize, motivate, assist with hiring, schedule and evaluate the staff; insure that safety standards, sanitary requirements and regulations are enforced; prepare and maintain routine reports on staff and operations; prepare staff schedules; supervise the care and maintenance of lifesaving equipment; inventory equipment and supplies; enforce water safety rules and regulations; perform rescues; perform first aid and resuscitation; act as a liaison between the public, staff, and office personnel; supervise routine maintenance; plan and facilitate staff meetings and in-service training; notify supervisors of disturbances, emergencies and staff performance problems; open and close swimming facilities; assist supervisors as requested.

ESSENTIAL SKILLS AND JOB-RELATED EXPERIENCE NEEDED:

The requirements listed below are representative of the knowledge, skill, ability and/or competency sets required to complete the essential functions at a satisfactory level

- Customer service skills including demonstrated ability to build positive relationships with customers and co-workers
- Knowledge of the functions and responsibilities of Lifeguarding
- Ability to analyze and resolve problems
- The ability to work independently and to prioritize work requests
- Reading comprehension skills sufficient to read, understand and interpret work-related materials.
- Enforce work safety protocols
- Knowledge of general housekeeping techniques to keep work areas clean

SPECIAL QUALIFICATIONS REQUIRED OR DESIRED:

- 18 years of age or older
- Possess CPR/First Aid certified
- Possession of current American Red Cross Lifeguard Training Certification
- Excellent planning, organizing, implementation, and communication skills
- Valid driver's license
- Previous work experience in aquatics industry

ABILITY TO:

- Remain vigilant and act quickly in making rescues and rendering aid;
- Perform rescues under difficult conditions;
- Instruct staff in department policies and the enforcement of rules;
- Provide leadership and motivate staff;
- Train and evaluate staff;
- Maintain effective relations with the public and staff;

- Communicate effectively with public and staff;
- Independently make decisions;
- Maintain records and periodic reports;
- Maintain a clean and safe work area;
- Accept constructive criticism and direction from supervisors;
- Effectively deal with stressful and emergency situations;
- Swim 300 yards continuously per lifeguard training prerequisites;
- Tread water for two minutes per lifeguard training prerequisites;
- Administer first aid;
- Perform tasks requiring physical strength and/or stamina to effectively rescue victims, administer first aid, and CPR;
- Perform work, which involves frequent lifting, pushing and pulling of heavy objects;
- Hear and distinguish a variety of sounds in a noisy environment such as participants in need of assistance, whistles, or co-workers requesting assistance in a rescue effort;
- See program participants in need of assistance from any distances;
- Speak loudly to warn program participants of impending danger;
- Successfully complete all training provided by the department.

PHYSICAL REQUIREMENTS IN PERFORMING THE TASKS LISTED: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Performs heavy manual labor and physically strenuous work on a routine basis. The performance of routine tasks requires a capacity to intermittently sit, stand, walk, climb, bend, and lift moderately heavy (25-30 lbs.) objects, may be required to lift heavy objects (50-100 lbs.) unassisted and larger objects (more than 100 lbs.) with assistance.

WORKING CONDITIONS UNDER WHICH TASKS ARE PERFORMED: Ability to work in all-weather settings, including temperature extremes, during day and night shifts. Individual is exposed to hazards associated with the sun, wind, and dust particulates.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DATE THIS POSITION DESCRIPTION WAS LAST REVISED:

January 31,2020